

BONINGALE PARISH COUNCIL

Email: clerk@boningaleparish.gov.uk

Website: www.boningaleparish.gov.uk

FULL COUNCIL MEETING – 17th December 2025

Minutes of the Annual Council Meeting held at The Old School Room, Boningale commencing at 7:00PM

Present: Councillors C. Keeton (Vice-Chairman), V. Haines and D. Slatcher (Chairman)

Also Present: Mrs K. Eshelby (Clerk/RFO), N. Lumby (Albrighton Parish & Shropshire Councillor)

- 25/12.44 **Apologies**
Councillor A. Gilson – The apologies were noted.
- 25/12.45 **Declaration of Interest**
As per the register of interests.
- 25/12.46 **Co-Option**
There were no applications for the vacancy, therefore the councillors Resolved to re-advertise the position with a closing date of in January 26. The advertisement will be posted on the noticeboard and the Parish Council website.
- 25/12.47 **Public Session**
There were no members of the public present.
- 25/12.48 **Reports from Shropshire Council**
Councillor Nigel Lumby informed members that Albrighton Parish Council was running a Local Nature Reserve Strategy, and on behalf of the working group, requested that wildflowers be planted on verges within Boningale Parish. Concerns were raised over restricting traffic views and who would maintain the flowers.
An update was given on the Financial Emergency Shropshire Council are facing and stated that the external auditor had given statutory recommendations to the council that they are working through. Talks of devolution are taking place across Shropshire but nothing has been confirmed as to when this would happen or what it would look like. He assured the council that updates would continue.
- 25/12.49 **Minutes**
To confirm the following minutes of the Council:
i. Full Council Meeting held on 18th September 2025
 It was Resolved that the minutes be approved and signed by the Chairman as a true and accurate record.
- 25/12.50 **Matters Arising from Minutes**
There were no matters arising regarding the minutes above.

25/12.51 **Policies and Procedures**
There were no new policies to approve.

25/12.52 **Financial Reports**

- i. Schedule of Payment - councillors considered the following payments to be approved.
It was Resolved that the payment schedule be approved.

| TOTAL | DESCRIPTION | COST CODE | STATUTE POWER |
|---------|---------------------------------|----------------|------------------|
| £408.00 | Parish Online | Website | LGA 1972 s111 |
| £459.20 | Salary - Q3 (OCT-DEC25) | Staff Costs | LGA 1972 s112(2) |
| £114.80 | PAYE - Q3 | Staff Costs | LGA 1972 s112(2) |
| £79.02 | Expenses Claim - Q3 (OCT-DEC25) | Staff Expenses | LGA 1972 s112(2) |

- ii. Bank Reconciliation - Each Councillor received the Bank Reconciliation as of 22nd October to review.
It was Resolved that the Bank Reconciliation as of 22nd October 2025 be accepted as a true and accurate record. – **Appendix A**
- iii. Precept 26-27 – Councillors discussed the draft budget for 26-27.
It was Resolved to approve the budget and a precept of £3494.17 – **Appendix B**

25/12.53 **Community Engagement**

Councillors discussed again ways to promote the Parish Council and its website by using FaceBook and mail drops throughout the year highlighting highway issues and Parish announcements, achievements and activities.

25/12.54 **Pepperhill Solar Farm (PSF)**

The Clerk confirmed that the monies from the Solar Panels have been received and will be allocated as a community fund. It was discussed that the Clerk investigate the best destination for the money to go in and will be discussed again at the next meeting.
An action plan will be created to determine how this money will be spent.

25/12.55 **Parish Matters**

- i. Highways
- Issues on Woodhouse Lane still continue with difficulty getting a response from Shropshire Council. It was confirmed to Councillor Haines that it would not be looked at again until January 2026.
- ii. Other Areas –
- FixMyStreet – The Council is waiting on a response from Fiona Layton regarding the issues surrounding FixMyStreet closing cases that have not actually been dealt with.
 - Shropshire Council relayed that no work will be done on any pot holes this side of Spring.

25/12.56 **“Meet your Councillors” Coffee Morning**

Coffee Morning in the Parish – Councillors discussed using this event for the Annual Parish Meeting.

It was Resolved that this would be the format for the Annual Parish Meeting and a date would be confirmed at the next meeting once liaisons have been made with other Councillors wishing to attend.

25/12.57 **Planning Applications**
There were no planning applications discussed.

25/12.58 **Agenda Items for the next Council Meeting**
Councillors were asked if they had any items for discussion which they would like to be included on the agenda for the next council meeting:
Annual Parish Meet/Coffee Morning – To set a date
Community Funding – To decide how best this money is to be spent

25/08.43 **Date of Next Meeting**
Councillors were informed that the date of the next meeting is Wednesday 25th March 2026, to be held at The Old School Room, Boningale, commencing at 7:00PM.

The meeting closed at **9:15pm**

Signed:

Date:

Appendix A

| | | |
|---|--------------|------------------|
| Boningle Parish Council | | |
| Bank Reconciliation | | |
| Balances at 1st April 2025 | | |
| Cash in Hand at 01/04/2025 | | £3,130.61 |
| ADD | | |
| Receipts 01/04/2025 - 30/11/2025 | | £3,140.00 |
| | | £6,270.61 |
| SUBTRACT | | |
| Payments 01/04/2025 - 22/10/2025 | | £2,670.55 |
| A Cash in Hand at 22/10/2025 (as per books) | | £3,600.06 |
| Cash in Hand per Bank Statements at 22/10/2025 | | |
| Cash | £0.00 | |
| Co-op Charity & Community Account | £3,600.06 | £3,600.06 |
| Less unrepresented payments | | £3,600.06 |
| Plus unrepresented receipts | | £0.00 |
| B Adjusted Bank Balance | | £3,600.06 |
| Difference is: | £0.00 | |
| A = B Checks out OK | | |
| | Prepared by: | K.Eshleby |
| | Date: | 01/12/2025 |

Appendix B

Boningale Parish Council

2026-27 Approved Budget

Presented to council: 18th September 2025, 17th December 2025

RECEIPTS

| Code | Title | 2024-25 | 2025-26 | | | 2026-27 Budget | |
|--------|------------------|------------------|------------------|------------------|---------------|-------------------|------------------|
| | | Actual | Budgeted | Actual | Forecast | | TOTAL |
| Income | | | | | | | |
| | Precept | £3,140.00 | £3,140.00 | £3,140.00 | £0.00 | £3,140.00 | £3,494.17 |
| | Bank Interest | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| | Grants | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| | Other income | £0.00 | £0.00 | £0.00 | £0.00 | £58,800.00 | £0.00 |
| | VAT reclaim | £0.00 | £0.00 | £0.00 | £90.00 | £90.00 | £100.00 |
| | SUB TOTAL | £3,140.00 | £3,140.00 | £3,140.00 | £90.00 | £62,030.00 | £3,594.17 |

PAYMENTS

| Administration | 2024-25 | 2025-26 | | | 2026-27 Budget | |
|---------------------------|------------------|------------------|------------------|------------------|-------------------|------------------|
| | Actual | Budgeted | Actual | Forecast | | TOTAL |
| Insurance | £386.31 | £500.00 | £521.37 | £0.00 | £521.37 | £400.00 |
| Audit & professional fees | £114.00 | £150.00 | £98.00 | £0.00 | £98.00 | £150.00 |
| Elections | £0.00 | £0.00 | £0.00 | £125.00 | £125.00 | £43.00 |
| Room hire | £20.00 | £100.00 | £0.00 | £0.00 | £0.00 | £100.00 |
| Staff costs | £1,200.00 | £1,200.00 | £1,085.68 | £1,067.82 | £2,153.50 | £2,200.00 |
| Staff expenses | £0.00 | £100.00 | £156.12 | £161.76 | £317.88 | £320.00 |
| Stationary | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £20.00 |
| Subscription fees | £230.23 | £330.00 | £285.18 | £0.00 | £285.18 | £300.00 |
| Miscellaneous Expenses | £0.00 | £300.00 | £0.00 | £0.00 | £100.00 | £0.00 |
| Website | £366.00 | £0.00 | £129.60 | £408.00 | £537.60 | £410.00 |
| SUB TOTAL | £2,316.54 | £2,680.00 | £2,275.95 | £1,762.58 | £4,138.53 | £3,943.00 |
| Training | Actual | Budgeted | Actual | Forecast | TOTAL | Budget |
| Training fees | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £50.00 |
| SUB TOTAL | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £50.00 |
| Projects/Assets | Actual | Budgeted | Actual | Forecast | TOTAL | Budget |
| Noticeboards | £10.11 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Phone Box | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Rights of Way/Streetworks | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Events | £0.00 | £0.00 | £0.00 | £0.00 | £50.00 | £0.00 |
| SUB TOTAL | £10.11 | £0.00 | £0.00 | £0.00 | £50.00 | £0.00 |
| Grants | Actual | Budgeted | Actual | Forecast | TOTAL | Budget |
| Community grants | £175.00 | £550.00 | £375.00 | £175.00 | £550.00 | £100.00 |
| SUB TOTAL | £175.00 | £550.00 | £375.00 | £175.00 | £550.00 | £100.00 |
| TOTAL PAYMENTS | £2,501.65 | £3,230.00 | £2,650.95 | £1,937.58 | £4,738.53 | £4,093.00 |

Reserves

| | |
|-----------------------------|------------|
| General (at 25-26 year end) | £1,622.08 |
| Elections | £0.00 |
| Community Fund | £58,800.00 |

| | |
|--|--|
| Opening balance on 01.04.2025 | £3,130.61 |
| Anticipated total outgoings | £4,738.53 |
| Anticipated total income | £62,030.00 |
| Anticipated closing balance on 31.03.2026 | £60,422.08 Community Fund - outside of Budget |
| | £1,622.08 Closing Balance 25/26 |