

# BONINGALE PARISH COUNCIL

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To All Members of this Parish Council

7<sup>th</sup> May 2026

Dear Councillor,

## **Annual Council Meeting**

You are summoned to attend the Annual Council Meeting of Boningale Parish Council on **13<sup>th</sup> May 2026**, to be held at The Old School Room, Boningale, commencing at **7:30pm**, to transact the following items of business:



Clerk to the Parish Council

## **AGENDA**

- 26/05.73      **Election of Chairman**  
To elect a Chairman of the Parish Council for 2026/2027
- 26/05.74      **Chairman's Declaration of Acceptance of Office**  
The Chairman will be required to sign the Declaration of Office
- 26/05.75      **Election of Vice-Chairman**  
To elect a Vice-Chairman of the Parish Council for 2026/2027.
- 26/05.76      **Vice - Chairman Declaration of Acceptance of Office**  
The Vice-Chairman will be required to sign the Declaration of Office
- 26/05.77      **Apologies**  
To receive apologies of those unable to attend
- 26/05.78      **Declaration of Interest**  
Councillors to declare any personal or pecuniary interest in any item on this agenda
- 26/05.79      **Public Session**  
15 minutes will be set aside for Members of the Public to ask questions to the Chairman on items on this agenda only.
- 26/05.80      **Minutes**  
To confirm the following minutes of the Council:  
                  i.      Full Council Meeting held on 24<sup>th</sup> March 2026 (Appendix A)
- 26/05.81      **Matters Arising from Minutes**  
For councillors to receive updated information regarding the minutes above
- 26/05.82      **Confirmation of Policies and Procedures**  
For councillors to review, accept/and or adopt the following polices:

- i. Financial Regulations (Appendix B)
- ii. Standing Orders (Appendix C)
- iii. Councillors Code of Conduct (Appendix D)
- iv. Publication Scheme (Appendix E)

26/05.83 **Meetings 2026/2027**

To consider the proposed timetable for council meetings for the municipal year 2026/2027 (Appendix F)

26/05.84 **Annual Subscriptions**

Members to consider approval of the following subscriptions to continue membership;

- i. Shropshire Association of Local Councils (Appendix G)

26/05.85 **Representatives on Outside Bodies**

Members to appoint representatives to the outside bodies as follows:

- i. Shropshire Association of Local Councils

26/05.86 **Bank Signatories**

To discuss and confirm the appointment of signatories for the Co-operative Bank Account.

26/05.87 **General Power of Competence**

The three conditions for eligibility for the Parish Council to exercise the General Power of Competence are as follows:

**Resolution:** The Council must resolve at a meeting that it meets the criteria for eligibility relating to the electoral mandate and relevant training of the Clerk.

**Electoral Mandate:** at the time the resolution is passed, at least two-thirds of the council must hold office as a result of being declared elected (i.e. not co-opted).

**Qualified Clerk:** at the time that the resolution is passed, the Clerk must hold a recognised professional qualification (e.g. Certificate in Local Council Administration, Certificate of Higher Education in Local Policy) AND pass the 2012 CiLCA module relating to the general power of competence.

As a result of satisfying the above criteria Council is requested to pass the following resolution:  
*The Parish Council resolves from 13th May 2026, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.*

26/05.88 **Financial Reports**

- i. Consider the Month End Bank Reconciliation as of 31<sup>st</sup> March 2026. (Appendix H)
- ii. Consider the Year End Budget Comparison (Appendix I)

26/05.89 **Annual Governance and Accountability 2025/26**

- i. Internal Audit – receive the report from the Councils Internal Auditor (Appendix J)

Annual Return (Appendix K)

- ii. Receive and note the Internal Auditors Report for 2025/26 (page 3 of the AGAR)
- iii. Complete the Annual Governance Statement\* (page 4, section 1 of the AGAR)
- iv. Confirm the Statement of Accounts\* (page 5, section 2 of the AGAR)
- v. Agree the Annual Return, Explanation of Variances and dates for the publication of electors rights, and resolve to submit these to the External Auditors.

\* Chairman to complete and sign at meeting

26/05.90

**Grant Application**

To consider a grant application from:

- i. St Chads Church (Appendix L)
- ii. Albrighton Development Action Group (Appendix M)

26/05.91

**Date of Next Meeting**

To inform councillors the date of the next meeting, Wednesday 17<sup>th</sup> June, 7:00pm, to be held at The Old School Room, Boningale