

BONINGALE PARISH COUNCIL

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ANNUAL COUNCIL MEETING – 13th May 2026

Minutes of the Annual Council Meeting held at The Old School Room, Boningale commencing at 7:40PM

Present: Councillors: S. Burgess, V. Haines, C. Keeton and D. Slatcher (Chairman)

Also Present: Mrs K. Eshelby (Clerk/RFO), Councillor E. Barker (Shropshire Unitary Councillor)

26/05.73 **Election of Chairman**

Nominations to elect the Chairman of the Parish Council for 2026/2027 were requested.

Councillor D Slatcher was proposed by Councillor V Haines and seconded by Councillor C Keeton. No other nominations were made.

It was Resolved that Councillor D Slatcher is the Chairman for the forthcoming year 13th May 2026 to May 2027.

26/05.74 **Chairman's Declaration of Acceptance of Office**

The Chairman signed the Declaration of Office

26/05.75 **Election of Vice-Chairman**

Nominations to elect the Vice-Chairman of the Parish Council for 2026/2027 were requested.

Councillor C Keeton was proposed by Councillor V Haines and seconded by Councillor S Burgess. No other nominations were made.

It was Resolved that Councillor C Keeton is the Vice-Chairman for the forthcoming year 13th May 2026 to May 2027.

26/05.76 **Vice-Chairman's Declaration of Acceptance of Office**

The Vice-Chairman signed the Declaration of Office

26/05.77 **Apologies**

Councillors: A. Gilson – The apologies were noted.

26/05.78 **Declaration of Interest**

As per the register of interests.

26/05.79 **Public Session**

There were no members of the public present.

26/05.80 **Minutes**

To confirm the following minutes of the Council:

- i. Full Council Meeting held on 24th March 2026

It was Resolved that the minutes be approved and signed by the Chairman as a true and accurate record.

26/05.81

Matters Arising from Minutes

It was mentioned to members that Shropshire Highways have not responded within the standard 30 days as per their complaint procedure so this matter will be escalated.

26/05.82

Confirmation of Policies and Procedures

Each councillor received a copy of the below policies for this council to review.

- a. Financial Regulations
It was Resolved to accept the Financial Regulations without any amendments
- b. Standing Orders
It was Resolved to accept the Standing Orders without any amendments
- c. Councillors Code of Conduct
It was Resolved to accept the Code of Conduct without any amendments
- d. Publication Scheme
It was Resolved to accept the Publication Scheme without any amendments

26/05.83

Meetings 2026/2027

Councillors agreed to the following dates for Council meetings for 2026/2027:

DATE	TIME	MEETING
17 th June 2026	7:00 PM	Full Council
30 th September 2026	7:00 PM	Full Council
16 th December 2026	7:00 PM	Full Council
17 th March 2027	7:00 PM	Full Council
14 th April 2027	6:00PM	Annual Parish Meeting
19 th May 2027	7:00 PM	Annual Council Meeting

All meetings shall take place at The Old School Room, Boningale.

26/05.84

Annual Subscriptions

Councillors reviewed and Resolved to renew the Council's membership to the following organisations:

- i. Shropshire Association of Local Councils (SALC) and affiliation fees of £240.25

26/05.85

Representatives on Outside Bodies

It was Resolved to appoint the following members as representatives to the outside bodies as follows:

- i. Shropshire Association of Local Councils – Councillors D. Slatcher and V. Haines.

26/05.86

Bank Signatories

Councillors discussed the signatories for the Co-operative Bank Account.

It was Resolved to remove previous signatory Cllr A Gilson and add Councillor S Burgess to from the Co-operative Bank mandate

The Clerk, K Eshelby, will continue to be the Responsible Administrator.

26/05.87

General Power of Competence

The three conditions for eligibility for the Parish Council to exercise the General Power of Competence are as follows:

Resolution: The Council must resolve at a meeting that it meets the criteria for eligibility relating to the electoral mandate and relevant training of the Clerk.

Electoral Mandate: at the time the resolution is passed, at least two-thirds of the council must hold office as a result of being declared elected (i.e. not co-opted).

Qualified Clerk: at the time that the resolution is passed, the Clerk must hold a recognised professional qualification (e.g. Certificate in Local Council Administration, Certificate of Higher Education in Local Policy) AND pass the 2012 CiLCA module relating to the general power of competence.

It was Resolved that from 13th May 2026, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

26/05.88

Financial Report

- i. Bank Reconciliation - Each Councillor received the Bank Reconciliation as of 31st March 2026 to review.

It was Resolved that the Bank Reconciliation as of 31st March 2026 be accepted as a true and accurate record. – **Appendix A**

- ii. Budget Comparison - Each Councillor received the Budget Comparison as of 31st March 2026 to review.

It was Resolved that the Bank Reconciliation as of 31st March 2026 be accepted as a true and accurate record. – **Appendix B**

26/05.89

Annual Governance and Accountability 2025/26

- i. Internal Audit – Councillors received and noted the report from the Councils Internal Auditor. The recommendations from this report will be followed up on promptly.

Annual Return

- ii. Councillors received the Internal Auditors Report for 2025/26 (page 3 of the AGAR) and noted the objectives that could not be responded to positively.
- iii. Council completed the Annual Governance Statement(AGS)* (page 4, section 1 of the AGAR) with the Chair reading out each internal control statement and councillors confirming their agreement. The Chairman signed the AGS as approved by Council.
- iv. Councillors confirmed the Statement of Accounts(SA)* (page 5, section 2 of the AGAR) and agreed their accuracy. The Chairman signed the SA.
- v. The Council agreed the Annual Return, explanation of variances and dates for the publication of electors rights, and Resolved to submit these to the External Auditors.

26/05.90

Grant Application

Councillor considered the following grant applications:

- i. St Chads Church

It was Resolved to not award a grant to St Chads Church

- ii. Albrighton Development Action Group

It was Resolved to pledge to award £1000.00 to Albrighton Development Action Group on the basis that the appeal goes ahead.

26/05.91

Date of Next Meeting

Councillors were informed that the date of the next meeting is Wednesday 17th June 2026, 7:00pm, to be held at The Old School Room, Boningale.

The meeting closed at **8:50pm**

Signed:

Date:

Appendix A

Boningale Parish Council

Bank Reconcilliation

	Balances at 1st April 2025		
	Cash in Hand at 01/04/2025		£3,130.61
	ADD		
	Receipts 01/04/2025 - 31/03/2026		£61,940.00
			£65,070.61
A	SUBTRACT		
	Payments 01/04/2025 - 31/03/2026		£4,527.23
	Cash in Hand at 31/03/2026 (as per books)		£60,543.38
B	Cash in Hand per Bank Statements at 31/03/26		
	Cash	£0.00	
	Co-op Charity & Community Account	£60,543.38	£60,543.38
	Less unrepresented payments		£60,543.38
	Plus unrepresented receipts		£0.00
	Adjusted Bank Balance		£60,543.38
	Difference is: £0.00 A = B Checks out OK		

Prepared by:
Date:

K.Eshleby
26/04/2026

Appendix B

RECEIPTS

Code	Title	2024-25 Actual	Budgeted	2025-26 Actual	Variance	Explanation of Variances
Income						
	Precept	£3,140.00	£3,140.00	£3,140.00	£0.00	
	Bank Interest	£0.00	£0.00	£0.00	£0.00	
	Grants	£0.00	£0.00	£0.00	£0.00	Money from Solar Farm "other income"
	Other income	£0.00	£0.00	£0.00	£0.00	
	VAT reclaim	£0.00	£0.00	£87.60	£87.60	
	SUB TOTAL	£3,140.00	£3,140.00	£3,227.60	£87.60	

PAYMENTS

Administration	2024-25 Actual	Budgeted	2025-26 Actual	TOTAL	Explanation of Variances
Insurance	£386.31	£500.00	£521.37	£21.37	Had to renew insurance ASAP - no time for quotes
Audit & professional fees	£114.00	£150.00	£98.00	-\$52.00	2024/25 Internal Audit
Elections	£0.00	£0.00	£125.00	£125.00	2025/26 Elections
Room hire	£20.00	£100.00	£80.00	-\$20.00	
Staff costs	£1,200.00	£1,200.00	£2,152.52	£952.52	Council now registered as employer. Clerk on correct SCP
Staff expenses	£0.00	£100.00	£308.16	£208.16	Working from home claim and mileage
Stationary	£0.00	£0.00	£0.00	£0.00	
Subscription fees	£230.23	£330.00	£285.18	-\$44.82	ICO, Affiliation Fees (SALC)
Miscellaneous Expenses	£0.00	£300.00	£24.80	-\$275.20	Locum Services to Cover Meeting
Website	£366.00	£0.00	£469.60	£469.60	Moved to Parish Online for Assersion 10
SUB TOTAL	£2,316.54	£2,680.00	£4,064.63	£1,384.63	
Training	Actual	Budgeted	Actual	TOTAL	Explanation of Variances
Training fees	£0.00	£0.00	£0.00	£0.00	
SUB TOTAL	£0.00	£0.00	£0.00	£0.00	
Projects/Assets	Actual	Budgeted	Actual	TOTAL	Explanation of Variances
Noticeboards	£10.11	£0.00	£0.00	£0.00	
Phone Box	£0.00	£0.00	£0.00	£0.00	
Rights of Way/Streetworks	£0.00	£0.00	£0.00	£0.00	
Events	£0.00	£0.00	£0.00	£0.00	
SUB TOTAL	£10.11	£0.00	£0.00	£0.00	
Grants	Actual	Budgeted	Actual	TOTAL	Explanation of Variances
Community grants	£175.00	£550.00	£375.00	-\$175.00	
SUB TOTAL	£175.00	£550.00	£375.00	-\$175.00	
TOTAL PAYMENTS	£2,501.65	£3,230.00	£4,439.63	£1,209.63	

Reserves		
General (at 25-26 year end)	£1,918.58	
Elections	£0.00	
Community Fund	£58,800.00	Removed from "other income" to Community Fund RESERVES

Opening balance on 01.04.2025	£3,130.61	
Anticipated total outgoings	£4,439.63	
Anticipated total income	£3,227.60	
Closing balance on 31.03.2026	£1,918.58	General Reserves

Summary Budget
Boningale Parish Council

		2024/2025	2025/2026	
		Actual	Budget	Actual
Expenditure				
100	Office/Admin	£ 2,316.54	£ 2,680.00	£ 4,064.63
110	Training	£ -	£ -	£ -
120	Projects/Assets	£ 10.11	£ -	£ -
200	Grants	£ 175.00	£ 550.00	£ 375.00
	Expenditure Sub Total	£ 2,501.65	£ 3,230.00	£ 4,439.63
Income (Excluding Precept)				
100	Office/Admin	£ -	£ -	£ 87.60
	Income Sub total	£ -	£ -	£ 87.60
	NET Expenditure Total	£ 2,501.65	£ 3,230.00	£ 4,352.03

		25/26
General Reserve	£	3,130.61
Precept	£	3,140.00
Sub Total	£	6,270.61
Less net expenditure	£	4,352.03
Balance in hand	£	1,918.58