BONINGALE PARISH COUNCIL

Email: clerk@boningaleparish.gov.uk
Website: www.boningaleparish.gov.uk

FULL COUNCIL MEETING – 30th September 2026

Minutes of the Annual Council Meeting held at The Old School Room, Boningale commencing at 7:00PM

Present: Councillors: S. Burgess, V. Haines, C. Keeton and D. Slatcher (Chairman)

Also Present: Mrs K. Eshelby (Clerk/RFO), Mr Nigel Lumley

26/09.109 **Apologies**
Councillors: A. Gilson – The apologies were noted.

26/09.110 **Declaration of Interest**
As per the register of interests.

26/09.111 **Public Session**
There were no members of the public present.

26/09.112 **Chairman's Report**
Councillor D. Slatcher updated the Council on his attendance at the Albrighton South Appeal for the opposition of Boningale Homes where he delivered a speech objecting to the plans on behalf of the Council.

26/09.113 **Reports from Shropshire Council**
The Shropshire Council Representative was not present at the meeting.
N.Lumley, a Shropshire Councillor, informed the council that Shire Hall is up for sale to assist their financial situation.

26/09.114 **Reports from Shifnal & Albrighton Safer Neighbourhood Team**
No members of the Safer Neighbourhood Team were present from Shifnal & Albrighton Safer Neighbourhood Team.

26/09.115 **Minutes**
To confirm the following minutes of the Council:

i. Full Council Meeting held on 17th June 2026
It was Resolved that the minutes be approved and signed by the Chairman as a true and accurate record.

26/09.116 **Matters Arising from Minutes**
There were no matters arising.

26/09.117 **Risk Assessment and Management Policy**
Each councillor received a copy of the below Risk Register for this council to review to go alongside the Risk Assessment and Management Policy Risk Register.

It was Resolved to adopt the Risk Register

26/09.118 **Financial Report**

i. Schedule of Payments - Each Councillor received the schedule of payments to review.
It was Resolved that the schedule of payments be approved

TOTAL	DESCRIPTION	COST CODE	STATUTE POWER
£427.31	Salary - Q1 (APL-JUN26)	Staffing	LGA 1972 s112(2)
£92.04	Expenses Claim - Q1 (APL-JUN26)	Staffing	LGA 1972 s112(2)
£106.60	PAYE Q1 (APL-JUN26)	Staffing	LGA 1972 s112(2)
£335.47	Insurance	Insurance	LGA 1972 s111
£52.00	ICO Payment	ICO	LGA 1972 s111
£200.00	Grant - ADAG Top Up	Grant	GPC
£100.00	HMRC - PAYE Fine (contested)	Other Payments	LGA 1972 s112(2)
£122.40	PAYE Q2 (JUL-SEP26)	Staffing	LGA 1972 s112(2)
£91.02	Expenses Claim - Q1 (JUL-SEP26)	Staffing	LGA 1972 s112(2)
£489.03	Salary - Q2 (JUL-SEP26)	Staffing	LGA 1972 s112(2)

ii. Bank Reconciliation - Each Councillor received the Bank Reconciliation as of 28th September 2026 to review.
It was Resolved that the Bank Reconciliation as of 28th September 2026 be accepted as a true and accurate record. (Appendix A)

iii. External Audit Report – Each Councillor received a copy of the External Auditor Report
Councillors noted the external audit report. The Clerk confirmed the Notice of Conclusion of Audit has been published on the website along with the AGAR sections 1-3.

26/09.119 **Grant Application**

Councillors considered a grant application from: Albrighton Development Action Group for £500 additional funding towards the Appeal against Boningale Homes Developments due to an overall shortfall.
It was Resolved to transfer £450.00 out of the 30 Day Account to cover the £200 already paid out of grant expenditure and to accept the grant application from Albrighton Development Action Group for £250 to be paid when they know what the final shortfall is.

26/09.120 **2027-2028 Draft Budget Report**

Each Councillor received a copy of the initial draft 27-28 budget. (Appendix B) The Clerk informed members that the Band D figures have not yet been received so this was purely a budgeting exercise.
It was Resolved to accept the budget so far and as a working document, make the necessary amendments when more information becomes available, with the hope of approving the budget and precept in December 26.

26/09.121 **Appointment of Internal Auditor – 2026/27**

Members considered the recommendation of the Clerk to appoint Accord Audits as the Councils Internal Auditor for 2026-27, 2027-28 and 2028-29.
It was Resolved to:

i. Appoint Accord Audits as the Councils Internal Auditor for the next three financial years.
ii. Approve the Letter of Engagement of which the Clerk and Chairman signed.

26/09.122 **Parish Matters**

Holyhead Road – Cllr D. Slatcher reported that there have not been any further contact or enquiries made due to Boningale Homes Development as it is the consensus to wait until a decision has been made on the development before any further issues be raised.

Footpaths – Boningale residents have been informed that the footpath will not be continuing up to Woodhouse due to depleted resources and funds. There is a meeting of the Footpath Committee to discuss opportunity for funding and volunteers to continue this work.

Woodhouse Lane – Shropshire Council Highways are starting work on Monday 5th October to resurface the road.

26/09.123 **Planning Applications**

Councillors noted planning decisions made since the last council meeting. (Appendix C)

26/09.124 **Community Funding**

Councillors considered the allocation of the £58,800 community funding received from Pepperhill Solar Farm. The following options were initially decided on:

1. Broadband requested for by St Chad's Church – To set up and cover costs for 2 years up to the new elections.
   It was Resolved to reach out to St Chads Church to gather 3 quotes which are to be brought back to the next council meeting.
2. Defibrillator and Bleed Kit for the Parish.
   It was Resolved that the Clerk obtain 3 quotes
3. Boningale Footpath – In order to finish the path up to Woodhouse Lane.
   It was Resolved to liaise with the Footpath Working Group to obtain costings for materials.

26/09.125 **Agenda Items for the next Council Meeting**

The Clerk asked the Councillors to contact her if any other matters are requested.

26/09.126 **Date of Next Meeting**

Councillors were informed that the date of the next meeting is Wednesday 16th December 2026, 7:00pm, to be held at The Old School Room, Boningale.

The meeting closed at 9:00pm

Signed: Date:

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Appendix A

Boningale Parish Council

Bank Reconcilliation

	Balances at 1st April 2026		
	Cash in Hand at 01/04/2026		£60,543.38
	ADD		
	Receipts 01/04/2026 - 28/09/2026		£3,630.35
			£64,173.73
	SUBTRACT		
	Payments 01/04/2026 - 28/09/2026		£60,717.09
A	**Cash in Hand at 28/09/2026** (as per books)		**£3,456.64**
	Cash in Hand per Bank Statements at 28/09/2026		
	Cash	£0.00	
	Co-op Charity & Community Account	£3,456.64	
			£3,456.64
	Less unpresented payments		
			£3,456.64
	Plus unpresented receipts		£0.00
B	**Adjusted Bank Balance**		**£3,456.64**
	Difference is:	**£0.00**	
	A = B Checks out OK		
		Prepared by:	K.Eshleby
		Date:	28/09/2026

Boningale Parish Council

Bank Reconcilliation

	Balances at 1st April 2026		
	Cash in Hand at 01/04/2026		£0.00
	ADD		
	Receipts 01/04/2026 - 28/09/2026		£3,000.00
			£3,000.00
	SUBTRACT		
	Payments 01/04/2026 - 28/09/2026		£0.00
A	**Cash in Hand at 28/09/2026** (as per books)		**£3,000.00**
	Cash in Hand per Bank Statements at 28/09/2026		
	Cash	£0.00	
	Co-op 30 Day Saver - Comm Fund	£3,000.00	
			£3,000.00
	Less unpresented payments		
			£3,000.00
	Plus unpresented receipts		£0.00
B	**Adjusted Bank Balance**		**£3,000.00**
	Difference is:	**£0.00**	
	A = B Checks out OK		

Prepared by:	K.Eshleby
Date:	28/09/2026

Boningale Parish Council

Bank Reconcilliation

	Balances at 1st April 2026		
	Cash in Hand at 01/04/2026		£0.00
	ADD		
	Receipts 01/04/2026 - 28/09/2026		£55,000.00
			£55,000.00
	SUBTRACT		
	Payments 01/04/2026 - 28/09/2026		£0.00
A	**Cash in Hand at 28/09/2026** (as per books)		**£55,000.00**
	Cash in Hand per Bank Statements at 28/09/2026		
	Cash	£0.00	
	Co-op 90 Day Saver - Comm Fund	£55,000.00	
			£55,000.00
	Less unpresented payments		
			£55,000.00
	Plus unpresented receipts		£0.00
B	**Adjusted Bank Balance**		**£55,000.00**
	Difference is:	**£0.00**	
	A = B Checks out OK		

Prepared by: K.Eshleby
Date: 28/09/2026

Appendix B

Boningale Parish Council

2027-28 Draft (1) Budget

Presented to council: 30th September 2026

RECEIPTS

Code	Title	2025-26 Actual	2026-27 Budgeted	2026-27 Actual	2026-27 Forecast	2026-27 TOTAL	2027-28 Budget
Income							
100	Precept	£3,140.00	£3,494.17	£3,494.17	£0.00	£3,494.17	£0.00
102	Bank Interest	£0.00	£0.00	£0.00	£500.00	£500.00	£800.00
103	Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
105	CIL Funding	£0.00	£0.00	£136.18	£0.00	£136.18	£130.00
106	Other income	£0.00	£0.00	£0.00	£0.00	£200.00	£0.00
	Total Income	**£3,140.00**	**£3,494.17**	**£3,630.35**	**£500.00**	**£4,330.35**	**£930.00**

PAYMENTS

		2025-26 Actual	2025-26 Budgeted	2025-26 Actual	2025-26 Forecast	2025-26 TOTAL	2026-27 Budget
Administration							
200	Insurance	£521.37	£400.00	£335.47	£0.00	£335.47	£335.47
201	Audit Fees	£98.00	£150.00	£150.00	£310.00	£460.00	£100.00
202	Elections	£125.00	£43.00	£0.00	£43.00	£43.00	£45.00
203	Room hire	£80.00	£100.00	£0.00	£100.00	£100.00	£120.00
204	Staff costs	£2,152.52	£2,200.00	£1,145.16	£1,714.35	£2,859.51	£2,945.30
205	Staff expenses	£308.16	£320.00	£183.06	£146.00	£329.06	£330.00
206	Stationary/Equipment	£0.00	£20.00	£0.00	£0.00	£0.00	£0.00
207	Professional / Legal Fees	£285.18	£300.00	£292.25	£0.00	£292.25	£415.00
208	Sundry Expenses	£24.80	£0.00	£100.00	£60.00	£160.00	£0.00
209	Website	£469.60	£410.00	£0.00	£410.00	£410.00	£420.00
210	General Reserves	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00
	SUB TOTAL	**£4,064.63**	**£3,943.00**	**£2,205.94**	**£2,783.35**	**£4,989.29**	**£5,210.77**
Training		**Actual**	**Budgeted**	**Actual**	**Forecast**	**TOTAL**	**Budget**
210	Training fees	£0.00	£50.00	£0.00	£0.00	£0.00	£0.00
	SUB TOTAL	**£0.00**	**£50.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**
Projects/Assets		**Actual**	**Budgeted**	**Actual**	**Forecast**	**TOTAL**	**Budget**
211	Noticeboards	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
212	Phone Box	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
213	Rights of Way/Streetworks	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
214	Events	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	SUB TOTAL	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**	**£0.00**
Grants		**Actual**	**Budgeted**	**Actual**	**Forecast**	**TOTAL**	**Budget**
215	Community Grants	£375.00	£100.00	£100.00	£0.00	£100.00	£0.00
	SUB TOTAL	**£375.00**	**£100.00**	**£100.00**	**£0.00**	**£100.00**	**£0.00**
	TOTAL PAYMENTS	**£4,439.63**	**£4,093.00**	**£2,305.94**	**£2,783.35**	**£5,089.29**	**£5,210.77**

Total Net Expenditure

Reserves

General	26-27 Year End	**£984.06**	
EMR	Elections	**£43.00**	2028 Elections
Restricted EMR	CIL Funds 25-26	**£136.18**	Outside of Budget
Restricted EMR	Community Fund	**£58,800.00**	Outside of Budget

Summary Budget

Boningale Parish Council

2027-28 Draft (1) Budget

Presented to council: 30th September 2026

		2025/2026 Actual	2026/2027 Budget	2026/2027 Forecasted Actual	2027/2028 Budget
Expenditure					
10	Office/Admin	£ 4,064.63	£ 3,943.00	£ 4,989.29	**£ 5,210.77**
20	Training	£0.00	£ 50.00	£ -	**£ -**
30	Projects/Assets	£ -	£ -	£ -	**£ -**
40	Grants	£ 375.00	£ 100.00	£ 100.00	**£ -**
	Expenditure Sub Total	£ 4,439.63	£ 4,093.00	£ 5,089.29	**£ 5,210.77**
Income (Excluding Precept)					
10	Office/Admin	£3,140.00	£ 3,494.17	£ 836.18	**£ 930.00**
	Income Sub total	£ 3,140.00	£ 3,494.17	£ 836.18	**£ 930.00**

Appendix C

Boningale Parish Council

Planning Applications Noted September 2026

Date of Meeting Noted: 30th September 2025

Minute Number: 26/09.123

26/03033/FUL - Boningale Manor, Holyhead Road, Albrighton, Wolverhampton, Shropshire, WV7 3AT
Proposal: Erection of a solar array
Decision – NO OBJECTION

Reference: 26/03247/TCA - St Chads Church , Church Lane, Boningale, Albrighton, Shropshire, WV7 3BY
Proposal: Reduce by 25% a large extended limb and reduce and shape crown of 1no. Yew (T1) within Boningale Conservation Area
Decision – NO OBJECTION

Shropshire Council Planning Decisions Since Last Meeting

Reference: 26/01079/FUL (validated: 20/03/2026)
Address: Birchfield Lodge, Woodhouse Lane, Albrighton, Boningale, Shropshire, WV7 3BZ
Proposal: Proposed single storey rear extension and relocation of existing French doors.
Decision: Grant Permission

Reference: 26/02426/FUL (validated: 06/07/2026)
Address: Lea Hall Barns, Patshull Road, Albrighton, Wolverhampton, Shropshire, WV7 3BH
Proposal: Erection of a detached ancillary annexe
Decision: Grant Permission

Reference: 26/03033/FUL (validated: 24/08/2026)
Address: Boningale Manor, Holyhead Road, Albrighton, Wolverhampton, Shropshire, WV7 3AT
Proposal: Erection of a solar array
Decision: Grant Permission

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